

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of June 25, 2014

Members Present: Paul Anderson, Chuck Riggott and Kirk Montstream

Members Absent: Tom Davis and Dave Tyler

Others Present: Superintendent E. Arthur Enderle III, Chief Operator Ed Alibozek, WPCA Attorney Vincent Purnhagen, Board of Finance Member Kathy Pippin and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Added Agenda Items

Under New Business, add Scout Hall Generator.

II. Acceptance of Minutes of May 21, 2014 Budget Workshop and May 28, 2014

Motion: To accept the minutes of May 21, 2014.
Riggott/Montstream
Passed unanimously

Motion: To accept the minutes of May 28, 2014.
Riggott/Montstream
Passed unanimously

III. Communications

Mr. Anderson had an inquiry from Representative Chris Davis' office regarding expanding sewer lines on Abbe Rd. Mr. Anderson will reply that the Town doesn't have any plans to extend the sewer line on Abbe Rd.

Mr. Anderson presented a physician's certificate, from a rate payer, for total disability who is looking for consideration on their sewer bill. The WPCA doesn't have a policy regarding disability relief. A response will be sent to the rate payer.

A letter was received from a rate payer asking for consideration to waive fees charged to their account. The rate payer's car had been broken into and their purse was stolen. They were advised to close their checking account. They thought that their checks had cleared; their bank reported that there were no out of sequence checks. Their payment to the WPCA had not cleared and it was returned by the bank. Mr. Anderson felt that since the WPCA was charged a returned fee by the bank they could not refund the fee to the rate payer. A response will be sent to the rate payer.

Mr. Ed O'Brien, 13 Norton Rd, wrote to the WPCA asking if anything has changed in the past 10 years that would allow him to connect to the sewer. His property is only a few feet from the Scantic Glen Condo sewer line. Mr. Enderle felt it could be advantageous to approach the condo association, have the line inspected and take ownership of the section, if it were up to standard. Mr. Dombrowski explained this could be done with easements. Mr. Anderson asked what the 1st step would be. Mr. Montstream suggested finding out if there would be expansion or only two properties that would connect. Mr. Anderson stated that the WPCA could use more users. Mr. Enderle offered to speak with Mr. O'Brien. Mr. Enderle will suggest that Mr. O'Brien reach out to the condo association. Mr. O'Brien will be responsible for any costs; this will need to be at no cost to the WPCA.

IV. Visitors

Mr. Chaudry, 68 Depot St

Mr. Chaudry requested that the sewer use bill for 68 Depot St be suspended for another year. The property is vacant.

Motion: To suspend the billing for 68 Depot St for 2014-15.
Riggott/Montstream
Passed unanimously

V. Public Participation

Kathy Pippin, Woolam Rd, stated that she missed coming to the WPCA meetings. She is happy to be back on the Board of Finance.

VI. Receipt of Applications

There were no new applications.

VII. Approval of Applications

There were no applications to approve.

****Attorney Purnhagen arrived at 7:28 p.m. and remained until adjournment***

VIII. Legal

Mr. Anderson showed Attorney Purnhagen the correspondence that was received. Attorney Purnhagen was in agreement with the Board on how to handle the correspondence.

IX. Unfinished Business

Work Order Status

Mr. Dombrowski from Woodard & Curran gave a presentation on the WPCA Rate Evaluation. He explained that the Board gave a task order to prepare a 5 and 10 year rate study with projection rates based on Operations & Maintenance and replacement of systems. Mr. Dombrowski reviewed Federal and State of CT Statutes. Mr. Enderle explained that the WPCA should have 50% of budget in reserves but feels comfortable with \$500,000 minimum. The rate evaluation was done on a worse-case scenario, no new users added. Mr. Montstream asked if the FCC would be increased. Mr. Dombrowski felt they could work on that. Mr. Alibozek explained that historically the FCC was figured to pay 1/3rd of the debt service for the plant. The debt has been paid and it would be advantageous to increase the rate now. Mr. Anderson agreed it could be increased to cover future improvements. Mr. Enderle suggested publishing a projection for the future. Mr. Montstream asked what the commission would need to do to increase connections. The sewer connection ordinance that is in progress would provide more connections. Mr. Dombrowski provided 3 options in the rate evaluation. Woodard & Curran looked at 3 scenarios: the 1st no grants or loans, the 2nd Clean Water Fund Grant/Loan for 2 major pump station projects and the 3rd Clean Water Fund Grant/Loan for all pump station work. For each scenario, Woodard & Curran considered 1st, uniform rate increase every year, 2nd, higher rate for 2 years followed by a lower uniform rate for the remaining 8 years and 3rd, uniform rate increase every year. In summary, potential rates in 2019 range from \$476 to \$581 per unit and in 2024 range from \$587 to \$788 per unit. Mr. Enderle asked the Commission to choose a scenario. There is only \$30 million in grant money available on a first come first served basis. Mr. Dombrowski explained the need to decide sooner rather than later. Mr. Anderson asked if there was a legal obligation. Mr. Dombrowski replied the Commission would not have to accept the funding. Mr. Montstream stated that he was all for the 3rd option but felt they should hold a Town meeting. Mr. Anderson asked if a motion was needed. Attorney Purnhagen replied that a motion was not needed just the consensus of the Commission. It was the consensus of the Commission to pursue the 3rd option.

North Road Sewer Extension Phase 2

Mr. Enderle explained that the project was continuing on Melrose Rd. There is a lot of work going on; it is all going well.

Transfers

Motion: To transfer \$37,414.80 from FCC Fund to WPCA CIP (1-11-30-0210-7-799-0905).
Montstream/Riggott
Discussion: Mr. Enderle explained that this is for the east clarifier rebuild.
Passed unanimously

IT Status

The Town email has been working.

Required Connections (Ordinance Sect 82-1.4)

Mr. Anderson reported that this needs to be completed.

Alternates (Ordinance Creating a Sewer Authority 66-21)

Mr. Anderson reported that an ordinance addressing alternates is needed.

Benefit Assessment Policy

Not addressed at this time.

X. New Business

Bill Sheet Review

There was nothing out of the ordinary.

Superintendent's Report

Mr. Enderle reported that 7 pump stations were on cellular. The new heating units have been installed on the roof. Staff has participated in safety training. There has been a lot going on.

Scout Hall Generator

Mr. Anderson explained that Scout Hall is looking into purchasing a generator. The generator will service Scout Hall and the pump station. The pump station services Scout Hall, the house at 32 Abbe Rd and the horse barn. They have received estimates ranging from \$30,000 - \$64,000. Is the WPCA interested in contributing to the cost? Mr. Dombrowski reported that a generator for the pump station is in the pump station project package. Mr. Enderle feels it is a justified expense and the WPCA could make some kind of a contribution. It was the consensus of the Board to make a contribution.

Mr. Enderle explained that there was an issue with blockages on Prospect Hill Dr. Three or four properties were damaged. It is the fault of the contractor that put in drainage lines for the Town. There is approximately \$32,000 worth of damage. It is a liability issue; the sewer line was broken and there were pieces of pipe in the line. They needed to get someone in immediately to clean up the sewage. Mr. Alibozek explained that there is more work to be done. Mr. Enderle would like to be able to turn this over to Attorney Purnhagen if needed. It was agreed that Attorney Purnhagen would look into this if needed.

XI. Adjournment

Motion: To adjourn the meeting at 9:15 p.m.
Riggott/Montstream

Respectfully submitted,

Laura Michael
Recording Secretary